



Privacy Statement GitLabHost B.V.

Last update: 17/02/2022

GitLabHost B.V. processes your personal data because you use our (joint) services, website and / or because you provide these to us. GitLabHost is responsible for all data processing. During the processing of personal data GitLabHost works conform to the requirements of the applicable data protection legislation, like the General Data Protection Regulation ("GDPR"). This means we:

- **clearly specify our purposes** before we process personal data, by using this Privacy Statement;
- **limit our collection of personal data** to only the personal data needed for legitimate purposes;
- first **ask for explicit permission** to process your personal data in cases where your permission is required;
- take **appropriate security measures** to protect your personal data and we demand the same from third parties who process personal data on our behalf;
- **respect** your right to access, correct or delete your personal data held by us.

In this Privacy Statement, we will explain how our organization uses the personal data we collect from you and for which purposes. If you have any questions regarding the processing of personal data, you can find the contact details of GitLabHost at the end of this Privacy Statement. We recommend that you read this Privacy Statement carefully.

Personal data

GitLabHost collects the following data:

- first and last name;
- company name;
- (invoice) address;
- phone number;
- email address;
- ip address;

- other personal data that you provide.

We will retain this data so that you do not have to re-enter it every time you visit our website, and in order to contact you in connection with the execution of the agreement, invoicing and payment, and to provide an overview of the products and services you have purchased from us.

You directly provide GitLabHost with most of the data we collect. GitLabHost may also process your personal data because they have been obtained in the context of our services, have been received from third parties, or have become known through public sources.

GitLabHost only process the above-mentioned personal data on the basis of the following grounds as referred to in article 6 GDPR:

- compliance with a legal obligation
- for the performance of a contract
- your consent to the processing of your personal data
- the legitimate interests

Purpose of data processing

GitLabHost processes your personal data for the following purposes:

- certain features of our service require you to register beforehand
- offer you the possibility to create a membership
- handling your payment
- sending our newsletter and / or other possible advertisements
- be able to call or email you if this is necessary to be able to perform our services
- process your order
- complete the payment

GitLabHost does not store your personal data for longer than is strictly necessary to realize the purposes for which your data are collected or required by law and regulations. We store the personal data until your account is closed, your subscription is canceled, our services have ended and / or your order has been completed. Certain types of personal data will be retained for a longer period.

Cookies

When you visit our website, we may collect information from you automatically through cookies or similar technology. Cookies are small files in which we can store information, so that you do not have to fill in that information again. We can also use them to see whether you are visiting us again. The first time you visit our website, we will show you a notification explaining our cookies and ask for your permission for the use of these cookies.

You can disable the use of cookies through your browser setting, but some parts of our website may not work properly as a result of that. On the website of the Autoriteit Consument en Markt you can read more about cookies and how you can block or delete them.

Providing personal data to third parties

Except for the parties mentioned, we do not under any circumstance provide your personal data to other companies or organizations, unless we are required to do so by law (for example, when the police demands access to personal data in case of a suspected crime). We conclude a data processing agreement with third parties that process your data on our behalf.

Security

GitLabHost takes security measures to reduce misuse of and unauthorized access to personal data. In the event of a data breach, we will report this (if necessary) to the authority (Autoriteit Persoonsgegevens). If the situation requires, we will also report this to you.

Data protection rights

GitLabHost would like to make sure you are fully aware of all your data protection rights. You have the following rights:

- Right of access: you have the right to see what kind of personal data we processed about you.
- Right of rectification: you have the right to rectify any personal data we have processed about you, if this information is (partially) wrong.
- Right to erasure: you have the right to request that we erase your personal data, under certain conditions.
- Right to complain: you have the right to file a complaint against the processing of your personal data by us, or against direct marketing.
- Right to be forgotten: you can file a request with us to remove any personal data we processed of you.
- Right to data portability: if technically possible, you have the right to ask us to transfer your processed personal data to a third party.

- Right to restriction of processing: you can file a request with us to (temporarily) restrict the processing of your personal data.

You can always contact us if you have any questions regarding our Privacy Statement or wish to exercise any of these rights. If you exercise any of the rights mentioned above, we may ask you to identify yourself with a valid ID, to confirm it is your personal data. It is important that you hide your social security number and photo. We will process your request as quickly as possible. If you think that we are not helping you in the right way, you have the right to lodge a complaint at the authority. For The Netherlands, this is the Autoriteit Persoonsgegevens.

Autoriteit Persoonsgegevens

Bezuidenhoutseweg 30
2594 AV Den Haag
www.autoriteitpersoonsgegevens.nl

Changes to this Privacy Statement

We reserve the right to modify this Privacy Statement. We recommend that you consult this Privacy Statement on a regular basis, so that you remain informed of any changes.

Contact

If you have any questions about this Privacy Statement, the data we hold on you, or you would like to exercise one of your data protection rights, please contact us.

GitLabHost B.V.

Westerhaven 13-5
9718 AW Groningen
info@gitlabhost.com